MTSS-B Tier Two Training Components

Establish an Effective Tier Two Leadership Team

Develop a team that is responsible for the design, implementation, and evaluation of Tier 2 systems and practices.

Example Content:
- Identifying and formalising Tier 2 team roles
- Creating a meeting schedule with clear team operating procedures
- Establishing a data review process for Tier 2 supports
- Aligning Tier 2 work with whole-school leadership teams

Develop a Process for Identifying Students

Establish clear, equitable, and systematic procedures for identifying students who require Tier 2 support based on data rather than referrals alone.

Example Content:
- Universal screening procedures and tools
- Decision rules using office discipline referrals (ODRs), attendance, and work completion
- Teacher nomination protocols
- Equity considerations in identification

Select and Adopt Appropriate Tier 2 Practices

Select evidence-based Tier 2 interventions that match the needs of identified students, are feasible within the school context, and align with existing Tier 1 expectations.

Example Content:
- Menu of evidence-based Tier 2 interventions
- Matching practices to student needs
- Using a contextual fit checklist
- Mapping existing supports and identifying gaps

Develop a Process to Install Selected Practices

Create a clear implementation plan that includes timelines, materials, roles, and responsibilities to ensure fidelity and sustainability of selected interventions.

Example Content:
- Creating detailed implementation guides for each intervention
- Logistics and material preparation
- Building staff readiness and buy-in
- Scheduling and assigning student participation

Develop Procedures to Train Staff and Students; Partner with Families

Ensure that all stakeholders—students, staff, and families—understand and are equipped to participate in Tier 2 practices.

Example Content:
- Staff training modules and coaching on specific practices
- Teaching scripts and visuals for students
- Strategies for communicating and collaborating with families
- Co-developing family consent and involvement processes

Develop a Process for Matching Student Need to Practices

Use data to match students with the most appropriate intervention from the available Tier 2 menu.

Example Content:
- Data-based decision-making rules and procedures
- Conducting brief functional behaviour assessments
- Case study reviews to identify match/mismatch
- Using a Tier 2 matching form or matrix

Develop a Process for Progress Monitoring and Data-Based Decision Rules

Implement a consistent system for monitoring student response to Tier 2 supports and make data-driven decisions about modifications, intensification, or fading.

Example Content:
- Daily progress report cards (DPRs)
- Goal setting and rating scales
- Establishing review cycles (e.g., every 6 weeks)
- Developing decision rules for continuing, changing, or exiting support

Evaluation Routines

Build in routines to evaluate Tier 2 systems and practices at a team level, using implementation and outcome data.

Example Content:
- Tier 2 fidelity tools
- Data dashboards for tracking student response and system capacity
- Reflection protocols for the Tier 2 team
- Annual review templates

Document Routines, Practices, and Policies

Ensure sustainability and clarity by documenting all Tier 2 systems, including procedures, decision rules, roles, and responsibilities.

Example Content:
- Tier 2 staff handbook
- Process flowcharts for identification, monitoring, and evaluation
- Templates for data entry and reporting
- Clear communication strategies across the school

Check-In Check-Out (CICO)

CICO is a structured, low-intensity intervention for students who have moderate social emotional behavioural difficulties and benefit from increased positive relationships with adults.

Example Content:
- Identifying students for CICO
- Training CICO facilitators and classroom teachers
- Creating student-friendly daily point cards
- Planning check-in/check-out routines (times, locations, roles)
- Monitoring CICO data and student progress
- Planning for CICO graduation or Tier 3 referral